

Announcement
National Center for HIV/AIDS, Dermatology and STDs (NCHADS)

The National Center for HIV/AIDS, Dermatology and STDs (NCHADS) of the Ministry of Health has received funding from the US CDC/Global AIDS Program (GAP) under Cooperative Agreement for the expanding HIV/AIDS Program Activities of the Ministry of Health of the Kingdom since 2002. Now the project mission has reached to Phase III (31 July 2013 to 30 July 2018).

Currently NCHADS is looking for a Short Term Local Consultant for HTC/VCCT

Job Summary: to update and produce the national HTC/VCCT Consolidated Guidelines in two version English and Khmer.

Duration of Contract: It is estimated that the local consultant will work during the period of 40 working days.

Qualifications or Specialized Knowledge/Experience Required:

1. Experience in managing HIV/AIDS program of Public Health Activities at least 10 years;
2. Experience in development of HTC/VCCT and related programs;
3. Experience in developing and reviewing of HTC/VCCT Guidelines, SoPs, and HIV Concept Notes;
4. Experiences in reviewing and editing of HIV related guidelines and SOPs in Khmer and in English.

Scope of Work

To fulfill the scope of work on times, the consultant should be worked under the coordination from the chief of VCCT unit, and through the VCCT/HTC technical working group.

1. To review of existing VCCT Guidelines and HTC SoPs and update and in line with current strategy of laboratory, adult and pediatric ART guidelines, PMTCT guidelines.
2. Conduct 2 meetings: to review the draft inputs on the consolidated HTC Guidelines and to present the final product
3. To deliver a HTC consolidate guidelines in Khmer and English Version

Note: All interested candidate can download detail Term of Reference (TOR) from www.nchads.org or e-mail to nala@nchads.org.

All interested candidates should apply by e-mail or in writing with a copy of up-to-date CV and Cover Letter, to the following address:

Procurement Office on 1st floor of National Centre for HIV/AIDS, Dermatology and STDs
No. 245H, St. 6A, Phum Kean Klang, Sangkat Prek Leap, Khan Rusey Keo, Phnom Penh,
Cambodia

E-mail: nala@nchads.org

Website: www.nchads.org

Tell: 023 432 090/ 016 595969

Applicants should mark clearly on applied position title and send to the above address by or before 17:00 on Date October 07, 2016

Terms of References for HTC/VCCT Consultant

A. Introduction

The capacity for HTC/VCCT program is the key area where the support is proposed. Currently the National Center for HIV, Dermatology and STD (NCHADS) VCCT Unit is responsible for coordination, training activity, development of training package, site monitoring, and piloting a Quality Assurance/Quality Control (QA/QC) of HTC program. The most challenge is inadequate skills and capacity to update the HTC/VCCT guidelines following the latest recommendation of WHO for HTC and the current strategies of elimination new HIV infection in Cambodia.

HTC is the entry point to Care and Treatment Cascades. In the absence of QA/QC Guidelines, the application of quality of control of HTC/VCCT faces a greater need such system for understanding the application QA/QC and the approach reaching hidden identified individuals. Many activities related to expanding HIV testing and counseling and strengthening quality of testing have been done inconsistently across community and health facility settings whereas the Cambodian Treatment Guidelines has introduced Test and Start to reach the elimination of new infection and MTCT.

A local consultant will be required to assist the NCHADS/VCCT Unit in reviewing the existing VCCT guidelines (developed in 2004 for establishing VCCT Services) and the current HTC SOP (developed in 2012). Both Guidelines and SoP are out of date, particularly missing the approach testing at community, the mechanism of linkage of identified cases to care and treatment service, the testing requirement for partners and family index, the update PITC in clinical settings, the disclosure to children and HTC for adolescents, HIV testing in the context of surveillance, retesting approach, QA/QC by finger prick testing. This consultancy would therefore, focus on reviewing and combining of VCCT Guidelines and HTC SOPs to be a consolidated HTC Guidelines in line with the laboratory, the ART guidelines of adult and paediatric management as with PMTCT guidelines as well.

B. Objective and Deliverable of the Consultancy

Updating and produce the national HTC/VCCT Consolidated Guidelines in two version English and Khmer.

C. Qualifications and Experience Required

1. Experience in managing HIV/AIDS program of Public Health Activities at least 10 years;
2. Experience in development of HTC/VCCT and related programs;
3. Experience in developing and reviewing of HTC/VCCT Guidelines, SoPs, and HIV Concept Notes;
4. Experiences in reviewing and editing of HIV related guidelines and SOPs in Khmer and in English.

D. Scope of Work

To fulfill the scope of work on times, the consultant should be worked under the coordination from the chief of VCCT unit, and through the VCCT/HTC technical working group.

1. To review of existing VCCT Guidelines and HTC SoPs and update and in line with current strategy of laboratory, adult and pediatric ART guidelines, PMTCT guidelines.

Output 1: Establish clear definition, scope of activities, and its approach for VCCT, HTC, Community Based Testing;

Describe where the services located and the relationship of HC, CBT to VCCT and laboratory; the algorithm used at HCs, maternity, OPD and community; particular if laboratory, VCCT, HC are co-located; ability to track where screening test was performed and track individual clients and staff performing test.

Output 2: Implementing models of HIV testing and counseling (HTC) at community and facility;

Provide a clear workflow for HIV testing in different type of clinical settings through HPITC: hospital wards, TB clinics, ANC, etc.; integrate algorithm for children testing; training on DBS collection for counselors who perform DBS test; update location where HIV EID is performed – transportation information; define how blood is collected for HIV screening and for confirmatory testing.

Output 3: Ensuring linkages, referral, and quality services

Specify how results will be cross-checked between HC/CB and VCCT sites to ensure quality of results. Specify the acceptable threshold for discrepant results between HC/CB and VCCT testing. How to link provincial blood banks and engage them follow the national testing algorithm. Review test request forms and logbooks of HC and VCCT sites if the relevant information being captured and how the cases are being counted.

Output 4: Logistics and supply management for VCCT

Clarify post-market evaluation of RTK in the country and direction about discarding expired RTK. Indicate clear policy and guidance for stop using the expired RTK.

Output 5: QA/QC for HIV Testing

Clarify testing algorithm for HC/CB and VCCT sites. Define & establish QA/QC program, the approach to apply QA/QC at HC and CB. Indicate the link of NCHADS with NPHL to panel distribution. Define use and frequency of PT and QC samples. Create logbooks, correction actions to be taken when QC fails, monitoring of test kits. Define how PT and QC samples will be distributed to the sites and how information will be collected. Define actions for when QC fails: stop testing, inform NCHADS, etc. Update training materials & better define site supervision

2. Conduct 2 meetings: to review the draft inputs on the consolidated HTC Guidelines and to present the final product

3. To deliver a HTC consolidate guidelines in Khmer and English Version

E. Coordination Mechanism for Consultation by Other Stakeholders including Laboratory, logistic, data unit, and VCCT

The consultant will work in close coordination with the VCCT, Laboratory unit, AIDS Care Unit, Logistic Unit, Data unit, and PMTCT unit as well as with development partner for gathering related comprehensive information.

F. Duration of Consultancy

The consultancy is required for 40 days

G. Mode of Payment

The selected local consultant will be signed a contract with the NCHADS and the payment will be as per that agreement.